



Beavercreek Clay Court Tennis Club Policies and Rules 30 Jan 2018

The following are the Policies and Rules for the BCCTC complex; to include the outdoor tennis courts, pickleball courts and clubhouse. These rules and policies are in-place to ensure maximum enjoyment and usage of the BCCTC by its members and to establish a basis for conduct of persons using the BCCTC.

All members, guests and other persons using the BCCTC facilities must abide by all applicable Policies and Rules of the BCCTC in order to ensure the health, welfare and safety of all persons on the BCCTC premises.

The BCCTC management reserves the right to refuse or revoke privileges to anyone who violates these Policies and Rules and to remove and/or ban such persons from the BCCTC premises.

All use of the BCCTC facilities is at your own risk. Neither the BCCTC nor the Greene Valley Recreation Club (GVRC) management is responsible for any athletic injuries or other injuries sustained while using the BCCTC facilities.

GENERAL RULES

All persons on the BCCTC complex must conduct and present themselves in such a manner as to preserve the comfort, health, safety and welfare of others at the BCCTC.

Proper etiquette, language and courtesy are to be observed at all times. This includes proper conduct and relinquishing of the courts on schedule. Proper tennis footwear must be worn for the tennis clay surface and no black-soled shoes or running shoes are allowed on the hard pickleball courts. No form of skating or skating footwear, skateboards or roller blades are permitted in the complex. Proper tennis attire is required at all times. All must wear shirts at the facility. No smoking or tobacco products or guns, firearms or weapons of any kind will be allowed on the BCCTC premises. Alcoholic beverages are permitted within the clubhouse area, not on the courts. BCCTC members and guests shall abide by all laws governing consumption of alcoholic beverages. Personal barbeques and fire pits are not permitted.

Any person who willfully or neglectfully causes damage to BCCTC property shall pay for such damage. Members are responsible for damage incurred by dependent children and guests.

BCCTC COMPLEX ACCESS

Tournaments, construction, repair and/or maintenance of some facilities, and/or other occurrences may make it necessary for the BCCTC to restrict use of one or more of the facilities or to temporarily close the Club. Dues will not be reduced or suspended during these occurrences.

Except as otherwise provided herein, Children under 12 years of age in the BCCTC complex are required to be accompanied by a parent (or adult member 18 years of age or over) at all

times. The rights of children and young people are upheld within BCCTC. These rights include being safe, secure and free from threat, being treated with respect, and having their concerns listened to and acted upon. This policy is fully supported by the BCCTC management. The BCCTC will aim to create an enjoyable environment for all juniors who wish to take part in tennis or social activities organized by the club, have procedures in place to address poor practice, and to help any young person who appears to be at risk, and ensure that any volunteers or professionals working with children are suitable to do so through the use of background checks and training.

Rental of the BCCTC facilities may be available to members at the sole discretion of the BCCTC management. The BCCTC management will establish hours, days and rates for rental of all courts and the clubhouse for private gatherings. Management reserves the privilege of refusing rental of the BCCTC facilities if it is decided the function is not in the best interest of the BCCTC or its members. Any person removed or banned from use of the BCCTC facilities or whose privileges have been refused or revoked may appeal such action.

BCCTC tennis members have access to the Swim Club showers, bathroom and snack bar. A BCCTC tennis may enter the Swim Club pool if accompanied by a Swim Club member and \$5 guest fee. The BCCTC tennis member will adhere to all of the Swim Club policies and rules.

MEMBERSHIP

Annual membership fees include play on the tennis and pickleball courts, access to teaching pro's for lessons and clinics, play on BCCTC tennis leagues and USTA tennis leagues, play on BCCTC pickleball leagues, access to the GVRC snack bar and showers and BCCTC court reservation software. Once payments are received via credit card, an e-mail will be sent to the club member. At that point the club member will be able to access the court scheduler. Once payment is received via check, an e-mail will be sent to the club member for access to the court scheduler. All initiation fees, monthly membership dues, and the BCCTC charges may be subject to change. Members will be appropriately notified of such changes, as determined by management.

BCCTC memberships are noted below.

- Junior Membership: An individual membership for a child 18 or under years of age.
- Adult Membership: An individual membership for adults 18 years of age or older.
- Adult Couple: 1) A dual membership for a married couple; or 2) two adults, 18 years of age or older living together. Proof of shared residence in the form of driver's license or utility bill, must be provided at the time of enrollment.
- Family Membership: A single parent or married couple or two adults, 18 years of age or older, living in the same household; with children or legal dependents 18 years of age or younger, or legal dependents 21 years of age or younger if enrolled as a full-time student. Proof of shared residence in the form of driver's license or utility bill, proof of full-time college enrollment and written legal documentation of guardianship, as applicable, must be provided at the time of enrollment.

Status Changes: If a status changes (including, but not limited to, divorce, separation, relocation or age) members should notify BCCTC management so that each member can be enrolled into the appropriate membership

PAYMENTS

Annual membership payments will be completed prior to any member playing on the courts. Fees for events or programs will be paid prior to any participation.

Cancellation or closure of a credit card or bank account used for billing purposes in no way relieves the member of his or her responsibility for payment. Any member who is still delinquent on his or her obligation to the BCCTC for more than 30 days may be suspended from use of the BCCTC facilities, terminated from membership, and reported to a collection agency.

Members are responsible for giving written notice to the BCCTC of any change of address, billing information, or membership types when they occur.

Management reserves the right to terminate membership without a prior suspension of privileges if sufficient cause is determined. If the membership is terminated due to a violation of the Policies and Rules, the member shall be legally obligated to pay any unpaid balance due to the BCCTC. The BCCTC shall retain all fees, dues and sums previously paid by the member to the BCCTC with no right of the member to obtain a refund.

Medical Freeze: No medical freezes to memberships will be authorized.

MEMBER CHECK-IN PROCEDURES

All members are required to check in at the registration desk upon entering the BCCTC complex to confirm their court reservation.

GUEST FEES AND PROCEDURES

Guest is defined as a single day user of the BCCTC. In an attempt to provide security and convenience to members, the following guest policies have been established.

Guest fees are not intended to be a substitute for membership. Guests may use the BCCTC up to three times during the year. Guests must be accompanied by the hosting member. All guests entering the building must check-in at the front desk and complete all registration procedures, including signing in and presenting a photo I.D. prior to entering the BCCTC.

COURT RESERVATION PROCEDURES AND POLICIES

The spirit of our open court reservation system is to provide for fair and efficient use of the courts and for the enjoyment of all our members. The actual amount of open court time made available on a daily basis is not guaranteed and is at the discretion of the BCCTC management. Members may reserve courts (including lessons) up to 7 days in advance. Open court time reservations are made on a first come, first serve basis. Individual members may reserve one advanced court time per day. Members can make a reservation via the BCCTC web-site or PlayTennisConnect app, or may call the club at (937) 956-8864.

Guests may not reserve courts. Members frequently cancel reservations, arrive late, leave court times early or have a history of no-showing for reserved courts, face reservation sanctions and/or termination of their membership. A reservation is considered to be a "no-show" 15 minutes after the posted reservation time. At this point, the reservation is terminated and returned to the Tennis Club for general usage.

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PROGRAMS AND LESSONS

Courts blocked for leagues, tournaments or special events cannot be reserved for general play. Members wishing to participate for these events can either reserve a spot on the web, via PlayTennisConnect (if the event is enrollable) or call the club.

Lessons at BCCTC may only be provided by BCCTC authorized personnel. This includes, but is not limited to, personal trainers, Pilates instructors, tennis pros, pickleball pro's, and multisport trainers within all areas of BCCTC facilities. All teaching professionals and coaches have had a Federal background check, CPR training and go through the USTA Safe Play process for Junior USTA 'Net Generation' programs. All verified certified coaches on Net Generation have to be members in good standing with the USPTA. This ensures that coaches have current insurance coverage and are continuing their education requirements.

Private instruction session cancellations require a minimum of 24 hours notification prior to the scheduled appointment. The full-posted price of the session may be charged for late cancellations.

Program cancellations received at least seven days prior to the start of the program will receive a full refund. Cancellations received less than seven days prior to the start of the program will receive a credit toward another program during the season.

Guest Program Participation: Availability of enrollment in programs for Guests is dependent upon space availability; members are given priority in enrolling for programs. Pricing and restrictions for guests are posted for applicable programs.

CLAY COURT GROOMING

Courts will be groomed, prior to morning play and USTA matches. Members are asked to brush and line the courts when they are finished playing. Court brushes and line sweepers will be on each court.

LOST AND FOUND

The BCCTC is not responsible for lost or stolen items. Lost items found by or turned in to the BCCTC are stored for a maximum of three weeks and then discarded or given to charity. Please contact the registration desk for inquiries regarding lost items.

ACCIDENT AND EMERGENCY

Accident and Emergency Guidance

When dealing with an accident or incident:

- Stay calm but act swiftly and observe the situation. Is there any danger of further injuries?
- Listen to what the injured person is saying.
- If the injury is minor, alert your first aider to take appropriate action.
- If the injury requires specialist treatment, call the emergency services.
- Deal with the rest of the group and ensure that they are adequately supervised.

- Do not move someone with major injuries - wait for the emergency services.
- Contact the injured person's parent/caretaker.
- Complete an incident/accident report form.

This information is being provided as a guide and has been taken from the St Johns Ambulance Approved Code of Practice.

There is no mandatory list of materials that should be kept on a First Aid container but the Approved Code of Practice gives guidance on the minimum content that should be made available where no special risks are involved.

- A guidance leaflet.
- 20 adhesive dressings (individually wrapped and assorted sizes).
- 2 sterile eye pads.
- 6 triangular bandages (individually wrapped and sterile).
- 6 medium sterile wound dressings (individually wrapped and un-medicated).
- 2 large sterile wound dressings (individually wrapped and un-medicated).
- 6 safety pins.
- Disposable gloves.

In addition St John Ambulance recommends eye wash, burns treatment, resuscitation masks, and cold packs as possible additions. Note, no creams, lotions, medicines or tablets are permitted.

First Aid Containers

- Keep clean and free from dust.
- Protect contents from damp.
- If possible make accessible, preferably located near to hand washing facilities.
- Discard out of date items.
- Keep a sufficient supply.

Don't forget to record any accident/incident in an accident/incident report form, which can be found on the notice board and next to the first aid boxes.

Accident or Emergency contact information:

Soin Medical Center

- Address: [3535 Pentagon Blvd, Beavercreek, OH 45431](#)
- Phone: (937) 702-4000